



# Mobile Phones

## POLICY

### Rationale:

- While the college recognises the right of students to have mobile phones for safety reasons, they must not be seen, heard or used in the classroom.

### Aims:

- To ensure any emergency calls are made through the College General Office and **not** directly to a child's mobile phone.
- All students have the right to learn and teachers the right to teach without their lessons being disrupted by inappropriate use of a mobile phone.
- To ensure appropriate and socially responsible behaviour concerning mobile phones

### Student Responsibilities:

- Mobile phones should not be used in a manner or place that is disruptive to the good order of the school.
- Students should have their mobile phones switched off and out of site during class.
- Students are able to access their phones before or after school, or during recess and lunch breaks.

### Implementation:

- Any student whose phone is seen, heard or used in class will initially be asked to put the phone away. (WARNING)
  - A subsequent offence or failing to put the phone away will mean that the phone is handed to the classroom teacher or teacher in charge of an activity.
  - The phone will be handed in to the Senior School Office or the General Office along with the name and home group of the student at the end of the lesson. The phone will be placed in an envelope for safekeeping. It is the responsibility of the student to collect the phone from the appropriate office at the end of the same school day.
  - The **classroom teacher** should record the incident on RISC and alert the relevant team leader.
- Students who reoffend will be treated as cases of defiance. This will involve a range of consequences:
  - **2<sup>nd</sup> offence:** After school Detention and parent notification by the relevant Team Leader
  - **3<sup>rd</sup> Offence:** Internal Suspension and parent notification by the relevant Team Leader
  - **4<sup>th</sup> Offence:** External Suspension and parent interview with the relevant Year Level Educator and Assistant Principal.

- Any student **failing to comply** with a request to hand a mobile phone to any member of staff when asked will have the matter referred to the student's team leader. This matter will be treated as failure to comply with a teacher's instruction/defiance. This may result in the student receiving an external suspension as determined by the Year Level Educator and Assistant Principal.
  - Students should display courteous, consideration and respect for others whenever they use a mobile phone.
  
- Mobile phone cameras should not be used anywhere a normal camera would be considered inappropriate, such as change rooms or toilets.
  - Students are not permitted to take photographs, films or recordings without their consent as this is considered an invasion of their privacy.
  - Students are not permitted to use a mobile phone to send certain messages or images to another person which could be deemed as offensive, threatening or harassment.
  - In these cases, the school will treat the behaviour seriously and implement appropriate sanctions which may include, referral to the Student Welfare team, suspension, or in extreme cases the matter may be referred to the Police. Such consequences will be determined by the relevant Assistant Principal.

In all cases students should ensure that their phones are always stored in a safe and secure place and be aware that mobile phones are brought to school at their owner's risk. The Department generally does not pay for any loss or damage to personal property.

**Evaluation**

<b><i>KEY STAKEHOLDERS / PERSONS AFFECTED</i></b>	Student Engagement Group
<b><i>PERSON/GROUP RESPONSIBLE FOR POLICY REVIEW</i></b>	Asst Principal
<b><i>REVIEW CYCLE</i></b>	3 years
<b><i>Last Review Date</i></b>	September 09
<b><i>Next Review Date</i></b>	September 12
<b><i>ASSOCIATED PROCESSES/SUPPORT DOCUMENTATION</i></b>	